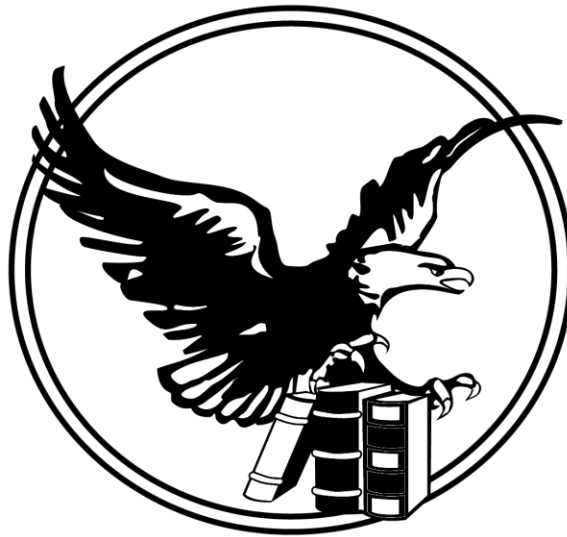


**WINSLOW TOWNSHIP  
SCHOOL DISTRICT  
WINSLOW TOWNSHIP  
HIGH SCHOOL**



**2018-2019  
STUDENT / PARENT  
HANDBOOK**

*Preparing Our Students for Tomorrow . . . Today!*

# **New Jersey Anti-Bullying Bill of Rights Act Winslow Township School District Policy #5512**

The Winslow Township Board of Education prohibits acts of harassment, intimidation and bullying of a pupil. A safe and civil environment in school is necessary for pupils to learn and achieve high academic standards. Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a pupil's ability to learn and a school's ability to educate its pupils in a safe and disciplined environment. The New Jersey Anti-Bullying Bill of Rights Act (effective September 1, 2011) and the Winslow Township School District Policy #5512, is intended to strengthen the standards and procedures for preventing, reporting, investigating and responding to incidents of harassment, intimidation and bullying.

The Anti-Bullying law and district policy will be strictly enforced. All staff, students and parents are encouraged to familiarize themselves with the law/policy and support the efforts of the school district for implementation.

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# **Winslow Township School District Board of Education**

Ms. Cheryl Pitts, President

Ms. Julie Peterson, Vice–President

Mr. Larry Blake

Ms. Lorraine Dredden

Mr. John Shaw

Ms. LaVonya B. Wilson-Mitchell

Ms. Gail Watkins

Ms. Rita Martin

Mr. Rogers Robinson Jr.

## **District Administration**

Dr. H. Major Poteat, Superintendent

Dr. Dorothy Carcamo, Assistant Superintendent

Ms. Tyra McCoy-Boyle, Business Administrator

Mr. Dion Davis, Director of Human Resources

Ms. Karen Loney, Director of Curriculum and Instruction

Mr. Jack Mills, Director of Special Projects

Dr. Robert Riccardi, Director of Student Support Services

Mr. John Gaskill, Director of Transportation

Mr. John Innocenzo, District Mathematics Supervisor

Mrs. Michelle Nisula, District Language Arts Supervisor

## **Winslow Township High School Administration**

10 Coopers Folly Road, Atco, New Jersey 08004  
856-767-1850

Mr. Kurt Marella  
***Principal***

Mr. William Shropshire – 12th Grade Assistant Principal

Mr. Richard Dawkins – 11th Grade Assistant Principal

Ms. Lynette Brown- 10th Grade Assistant Principal

Mr. Christopher Chambers- 9th Grade Assistant Principal

Mr. Mark Whittaker - Athletic Director

## **Winslow Township High School Department Chairpersons**

**Mr. Greg Safko**  
Computer Science/  
Technology Art/Music

**Ms. Kristen Gibson**  
Physical  
Education/Health

**Mrs. Teresa Nagy**  
Mathematics

**Mrs. Kimberly Taylor**  
Special Education

**Ms. Jenna Clark**  
Business Ed./JROTC/  
Family Living

**Ms. Michelle Gomez**  
World Language

**Ms. Nancy Hegaman**  
Science

**Mr. Christopher Cuneo**  
History

**Mr. Andrew Adair  
Baylinson**  
English

## **District Affirmative Action Statement**

The Winslow Township School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its educational programs and activities, in accordance with the requirements of Title VI of The Civil Rights Act of 1964 (Title VI); Title IX of Education Amendments of 1973 (Title IX); Section 504 of the Rehabilitation Act (Section 504); the Americans with Disabilities Act of 1990 (the ADA); or the Age Discrimination Act of 1975 (the Age Discrimination Act), which prohibit discrimination on the basis of race, color, national origin, sex, disability and age, respectively.

If you have questions regarding the district's responsibilities under these regulations, if you wish to make a complaint, or if you require services related to a disability pursuant to Section 504 and the ADA, please contact the following individual(s) designated to coordinate the district's efforts to comply with Title IX, which prohibits discrimination based on sex, Section 504 and the ADA, which prohibit discrimination based on disability, and the Age Discrimination Act, which prohibits discrimination based on age:

**Affirmative Action Officer:  
Mr. Dion Davis**

**District 504 Officer  
Dr. Dorothy Carcamo**

Winslow Township Board of Education  
40 Coopers Folly Road, Atco, NJ 08004  
856-767-2850

For further information, contact the US Department of Education at  
1-800-421-3481, or  
OCR New York@ed.gov.

or

United States Department of Education  
Office for Civil Rights  
75 Park Place, 14th Floor  
New York, New York 10007  
212-637-6466

## ***Principal's Message...***

The goal of Winslow Township High School is to prepare all students to excel in this rapidly, ever-changing world. We at Winslow Township High School are committed to this goal and work tirelessly to provide a superior educational experience. This goal is accomplished through the utilization of cutting edge technology, expansive curriculum, specialized programs, cooperative learning and differentiated instruction.

Our entire staff is sensitive to the needs of students as individuals. We take pride in designing interesting, challenging and engaging experiences that allow our students time for self-discovery, while continuing their exploration of the world at large. High standards and expectations, will guide students toward the expected outcome of academic success and the ability to thrive in the 21<sup>st</sup> century.

We will continue to focus efforts on providing a safe and empowering environment for learning. We will emphasize the importance of character development and constructive decision-making.

We believe in a strong and ongoing partnership with parents and guardians for our students' academic successes as well as social and emotional development. We believe achievement is directly related to parental involvement and in creating a cohesive support system.

Winslow Township High School continues to strive for excellence. The common goal of administration and staff is to provide students with superior educational opportunities that will enable our students to excel in college, post-secondary school, careers and ultimately, life.

Proud to be an Eagle,

Kurt Marella  
*Principal*

# WINSLOW TOWNSHIP HIGH SCHOOL

## Bell Schedules

REGULAR DAY BELL SCHEDULE	EARLY DISMISSAL BELL SCHEDULE	TWO HOUR DELAY BELL SCHEDULE	HOMEROOM DAY BELL SCHEDULE
<b>Bus Arrival</b> 7:00am	<b>Bus Arrival</b> 7:00am	<b>Bus Arrival</b> 9:00am	<b>Bus Arrival</b> 7:00am
<b>Breakfast</b> 7:00am . . . . 7:15am			<b>Breakfast</b> 7:00am . . . . 7:15am
1 7:19am 8:05am	1 7:19am 7:47am	1 9:15am 9:46am	1 7:19am 7:59am
2 8:09am 8:52am	2 7:51am 8:17am	2 9:50am 10:18am	HR 8:03am 8:21am
3 8:56am 9:39am	3 8:21am 8:47am	3 10:22am 10:50am	2 8:25am 9:06am
4 9:43am 10:26am	4 8:51am 9:17am	4 10:54am 11:22am	3 9:10am 9:51am
5 10:30am 11:13am	5 9:21am 9:50am	5 11:26am 11:54am	4 9:55am 10:36am
6 11:17am 12:00pm	6 9:51am 10:17am	6 11:58am 12:26pm	5 10:40am 11:21am
7 12:04pm 12:47pm	7 10:21am 10:47am	7 12:30pm 12:58pm	6 11:25am 12:06pm
8 12:51pm 1:38pm	8 10:51am 11:19am	8 1:02pm 1:33pm	7 12:10pm 12:51pm
<b>Bus Departure</b> 1:48pm	<b>Bus Departure</b> 11:29am	<b>Bus Departure</b> 1:43pm	<b>Bus Departure</b> 1:48pm

It is important to note that under normal circumstances, our school day begins with 1st period. Therefore, all students must report to 1st period before 7:19 a.m. *Students who arrive at school after 7:19 a.m. must report directly to the **Main Office** to sign into school before proceeding to class.*

### Emergency School Closing

School closings, delayed openings and early dismissals due to poor weather conditions will be announced over Philadelphia radio, TV stations, and posted on the District's website. The official code number for Winslow Township is 572. In the event that school opening is delayed, the building will open two hours after the normal starting time. The bus pickup will be two hours later than the regular bus schedule.

### IMPORTANT DATES

	1st Marking Period	2nd Marking Period	3rd Marking Period	4th Marking Period
<i>Mid-Marking Period</i>	October 11, 2018	January 10, 2019	March 13, 2019	May 20, 2019
<i>Marking Period End</i>	November 16, 2018	February 4, 2019	April 10, 2019	June 19, 2019*

**\*If it is necessary to close school for any emergencies, days will be made up at the discretion of the BOE. The school calendar will reflect 180 days for students and 185 days for staff.**



## ACADEMIC PROGRAMS

The programs that individuals pursue in high school should reflect their aspirations, aptitudes and achievements. Because individuals differ, programs, too, must differ. Since post-high school requirements for employment, college, or vocational-technical training are constantly changing, students must frequently reevaluate themselves in terms of their immediate and long range goals.

The courses at Winslow Township High School provide students the opportunity to meet their educational needs in accordance with their individuality and desired career path. Beyond the state or local requirements, students are encouraged to select courses that best match their potential and aspirations. **Members of the school guidance and counseling staff are available to discuss a student's program as often as necessary. Students must make an appointment in order to be seen.**

A complete listing of the academic programs, course levels and grouping, requirements for graduation, and the procedures for academic progress reporting are contained in the Winslow Township High School "Program of Studies" booklet. Please refer to the booklet for additional details.

### Student Schedules

Winslow Township High School provides a comprehensive master schedule based on student requests. Students are expected to honor their commitments to their course selections. Individual schedules are formulated to best meet the academic needs of students. For that reason, schedule changes will only be considered for academic reasons. (Refer to the Program of Studies booklet for clarification.) Students who need a

schedule change must complete a course request change form and submit it to their counselor, who will follow-up with the student and discuss options.

### Grading System

Although grades should not be regarded as ends in themselves, they do reflect how well students are progressing in their studies from Marking Period to Marking Period. Parents and students are urged to study the report card carefully, noting all explanatory material. Additionally, in order to receive credit for a course, students must satisfy both academic and attendance requirements. If parents have any questions concerning the progress of a student or any questions concerning the student's overall adjustment to the school, they should call the Guidance Office. **The letter and numeric equivalents for student grades are:**

<b>A - 100 - 92</b>
<b>B - 91 - 83</b>
<b>C - 82 - 74</b>
<b>D - 73 - 65</b>
<b>F - 64 or below</b>

The student's final grade will be computed as follows:

The total of four marking period (MP) grades plus the average of midterm and final divided by 5. Example: MP1-80, MP2- 60, MP3- 74, MP4-90 = (304); Midterm -80, Final-70 = (75); Average of MP 304 plus average of mid and final (75) = 379 divided by 5 = 75.8

\*Midterm = Unit Test 1 + Unit Test 2

2

### Advanced Placement (AP)

Students enrolling in an advanced placement course must earn a grade of 85 or better in a previous honors course, in the appropriate course sequence, or secure a teacher recommendation in the same subject area. Students may not enroll in an Advanced Placement Course after the first ten (10) school days. Students wishing to enroll in an advanced placement course coming from a college prep level course must have achieved a minimum grade average of 92 in that subject. Entry into an AP course in the English department requires enrollment in a prerequisite honors level course. Students enrolled in an AP course are expected to take the AP examination corresponding to the course in which they are enrolled in order to receive advanced placement weighting. Those students that do not take the examination will receive the weight of an honors level course. **Students are responsible for the cost of the AP examinations. However, a student who earns a score of 3, 4 or 5 may be reimbursed for each exam on which they earn that score. Students earning a 3, 4 or 5 should make a written request for reimbursement to the Office of the Assistant Superintendent. Included in this request should be a score sheet, indicating a score of 3 or higher and proof of payment. All request should be submitted no later than September 30th of the following school year.**

### Early Graduation

To be considered for early graduation, students must complete the following:

Fulfill all requirements for graduation, develop and submit an acceptable post-high school plan, provide written parent approval, and submit a written request to the Principal at the beginning of the sophomore year.

Early graduation requests are subject to a review by the school counselor and principal. Final approval rests with the Superintendent of Schools.

### Parent - Teacher Conferences

December 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup>

Parent-teacher conferences provide an opportunity for the teacher and parent to develop a mutual understanding of the student's growth and development and to exchange valuable information that may help the student realize his/her fullest potential. Parents should call the Guidance Office to arrange such meetings.

### Test Dates

Various tests are administered during the course of the school year. Students are encouraged to perform to the best of their ability in order that accurate assessment of their progress can be determined.

### PSAT/NMSQT

October 10, 2018 (WTHS)

\*Registration begins on September 14, 2017

See your counselor for registration and the fee information.

### SAT I / SAT II

Registration Deadline	Test Date
Jul. 27, 2018	<b>Aug 25, 2018*</b>
Sep. 7, 2018	<b>Oct. 6, 2018*</b>
Oct. 5, 2018	<b>Nov. 3, 2017*</b>
Nov. 2, 2018	Dec. 1, 2018
Feb. 8, 2019	<b>Mar. 9, 2019*</b>
Apr. 5, 2019	<b>May 4, 2019*</b>
May 3, 2019	June 1, 2019

\* - The SAT will be administered at WTHS on August 25, 2018, October 6, 2018, November 3, 2018, March 9, 2019 and May 4, 2019

See your counselor for fee information, including late fees.

## ACT Testing and Registration

Registration Deadline	Test Date
August 10, 2018	September 8, 2018
September 28, 2018	October 27, 2018
November 2, 2018	December 8, 2018
January 11, 2019	February 9, 2019
March 8, 2019	April 13, 2019
May 3, 2018	June 8, 2018
June 14, 2018	July 13, 2018

### Partnership for Assessment of Readiness for College and Careers (PARCC)

Test Dates: April 8 through May 28, 2019

PARCC Appeals January 7, 2019 to May 10, 2019

### NJ Biology Competency Test (NJBCT)

TBD

### Advanced Placement Testing

Advanced Placement testing will be held during May, 2019.

### PUPIL ASSISTANCE & SCHOOL SERVICES

Guidance Counselor Student Assignments:

Ms. Smith – A--Carradine

Ms. Weeks – Carrelli--Goode

Mrs. Vignola – Goodwater—Laskey

Ms. Laffey - Laurent--Ortiz

Mrs. Norlin - Osbourne--Segarra

Ms. Weston – Segear--Z

### Obtaining School Work When a Student is Sick\*

If a student is absent for three consecutive days, but the student is able to do school work at home, parents should contact the Guidance Office to arrange for pick-up of assignments. At least 24 hours' notice should be provided to enable the office to contact the

student's teachers and to receive assignments. We also suggest using a "buddy" system. It is helpful to obtain the phone number of a classmate to ascertain homework and details of class activities in the event absences are less than three days.

### Obtaining School Work When a Student is Suspended Out of School\*

If a student is suspended out of school (OSS) for four(4) or more days, **parents should contact the Assistant Principal's Office to arrange for pick-up of assignments.** At least 24 hours' notice should be provided to enable the office to contact the student's teachers and to receive assignments.

*\*With the exception of alternate arrangements made by administration, students are allotted an equal amount of days as the verified absences / suspensions days to make up missed assignments .*

### Homebound Instruction

In the event of an extended medical absence (more than two weeks) homebound instruction can be requested, with no cost to the family. Parents/guardians are asked to comply with the following guidelines should their child require this service:

1. Contact the child's school counselor to apprise him/her of the child's status.
2. Submit a note to the Principal's Secretary stating that the child is in need of Homebound Instruction.
3. Complete the home-bound instruction and medical release forms.
4. The parent/guardian and the child's physician must complete the required

information. The form may be picked up and returned to the Main Office.

### **Withdrawal from School**

Should a parent/guardian have cause to withdraw their child from Winslow Township High School, the following guidelines should be observed:

1. Report to the Main Office to sign the following forms: Notification of Student Withdrawal, Request for Student Records, and Withdrawal Checklist.
2. **Before the child's final day at WTHS**, he/she is to obtain a withdrawal checklist from the office. The student must present the 10 checklist to each of his/her current teachers, coaches, the Library and the Assistant Principal for a grade and/or obligation update.
3. **On the student's final day at WTHS**, he/she is to submit the completed Withdrawal Checklist to the Main Office. If all signatures are not obtained, NO records will be released.

### **Change of Telephone Number or Address**

When a student's home telephone or emergency telephone number is changed, the parent should immediately notify the Main Office to ensure that the school records are accurate. In the case of a change of address, ***a parent or legal guardian must register the new address providing proof of residency at the attendance office in the High School.*** The attendance office is located in front of the auditorium.

### **Health and Medical Services**

A Certified Registered Nurse is on duty throughout the school day. Students must visit the nurse's office when they are ill after obtaining a pass from the classroom teacher.

Students must never stay in the lavatory or leave school early because of illness; they must always report to the nurse's office.

Students too ill to remain in school are sent home. Students who drive a car to school may not drive the car or have another student drive for them, if the nurse determines that the student is too ill to drive. A parent must make arrangements to take the student home or to get medical attention.

First aid is given in emergencies by the school nurse. If the situation requires more than first aid, the nurse will make every effort to contact the parent and arrangements will be made to transport the student to the nearest emergency facility.

By state law, all participants in athletics are examined by the school physician at announced times before they may practice or participate in interscholastic sports.

The nurse keeps complete health records for each student, including health appraisals, vision/hearing tests, and telephone numbers (home numbers, emergency numbers, and parents' business number). ***New Jersey law***

***provides that all students new to WTHS shall be tested for tuberculosis.***

## **MEDICATION**

All medications whether prescription or over the counter shall be brought to the nurse's office by the parent or guardian. Student, regardless of age may not carry medicine to school. All medications must be registered with the school nurse before the opening of school that day. A daily log will be kept of those students. In addition, medication must be taken in the medical office and given only by the nurse. Written instructions are to be provided to the school from the private physician, detailing the type of illness involved, the name of the drug, time of administration, and the side effects for all prescription and non-prescription (over-the-counter) medications. No medication whether prescription or non-prescription (including aspirin or acetaminophen) will be administered without a doctor's AND parent's note. Students that do not adhere to medication policy will be subject to discipline code 300 and/or 310.

**Prescription drugs** must be in the original container and appropriately labeled by the pharmacy or physician. Over-the-counter drugs must be brought in the original bottle from the manufacturer.

Students with life threatening medical illnesses such as asthma, allergic reactions that require the use of epinephrine and diabetes will be permitted to self-administer medications. Self-administration for such life threatening illness will only be permitted

with written certification from a physician as well as the parent or guardian.

## **Medical Excuse - Physical Education**

All gym excuses, whether notes from parents or physicians, must be presented to the school nurse before the start of first period. The nurse will assign the student to a study hall when necessary. Students with life threatening conditions must submit the appropriate medical paperwork and clearance to participate in physical education, sports and other school activities.

## **Accidents/Injuries**

Each accident and/or injury occurring in the school building, on school grounds, at practice sessions or at any school sponsored event must be reported immediately to the person in charge and to the Nurse's Office.

## **Working Papers**

"Employment Certificates" (working papers) are required for employment of any minor up to 18 years of age in any occupation except for work in agriculture, theatrical and newspaper distribution trades, for which special permits are required up to 16 years of age. Working papers for all other general employment can be obtained in the Main Office. Before returning forms to the Winslow Township High School Main Office, students must complete sections A-C; bring a proof of the student's age (see section D on form); and bring proof of a physical exam from their family physician or prior sports physical. ***All students seeking work must have a Social Security Card / Number.***

## Telephones

No student will be called to the office for telephone calls during school hours. Messages will be delivered to students only in the case of an emergency. Arrangements for rides, appointments, and personal business should be arranged before leaving for school.

## Textbooks

Textbooks are on loan to all students for all subjects. If a book is damaged by a student, a fine will be charged in proportion to the extent of the damage and the replacement cost of the book. If a book is lost, the student will be charged current full replacement value. No marks are to be made in the books. All books are expected to be covered at all times. Book fines must be paid immediately or your student will be removed from all extracurricular events held at the school.

## Book Bags and Lockers

Book bags may be used to carry belongings; clear or see through bags are preferred. Lockers are assigned to students at the beginning of the school year for their individual use and storage of books and clothing. **Valuables, including a sizable amount of money, should never be left in hall or gym lockers.**

Students are reminded that all lockers are school property and, as such, may be searched at any time by appropriate school personnel.

***Consequently, students should have no expectation of privacy with respect to school lockers. Anything found in the locker will be the responsibility of***

***the student to whom the locker is assigned.***

The following are guidelines for use of lockers:

1. WTHS is not responsible for the loss of any contents of the locker and cannot be held liable for reimbursement.
2. Any problems with the operation of the assigned locker should be immediately reported to the Main Office so that the problem can be corrected.
3. Locker combinations should not be given to friends; lockers are assigned to individual students. **STUDENTS ARE NOT PERMITTED TO SHARE LOCKERS.**
4. Students will be held responsible for any damage to their assigned locker.
5. All materials are to be removed from the locker by the student prior to the closing of school in June; materials left in the locker will be discarded when the custodians clean the lockers.
6. Students are not permitted to loiter in the hallways or in front of lockers.
7. Use of lockers will not be accepted as an excuse for lateness to class.

## Computers and Technology

The schools of Winslow Township provide Internet access for all students, faculty and staff. The use of an Internet account as well as other communications technologies is a privilege, not a right, and inappropriate use will result in disciplinary action by school officials and/or the cancellation of those privileges.

A student's activities while using the communications technologies in this school system must be in support of

education and research, and consistent with the educational objectives of the District. The use of proxy servers to access blocked or non-educational websites is prohibited. In addition, a student accessing the Internet or using other communications technologies at a school site is responsible for all activities that take place through their use. When using another organization's networks, computing resources or other technologies, students must comply with the rules appropriate for that technology. The altering, deleting, and/or destruction of hardware or software will be viewed as destruction of school property and disciplined as such. (See Discipline Code) Students and parents will be asked to read the guidelines for using District communications technologies and sign them, indicating acceptance of the rules and their intention to abide by them.

Students understand they may not use the Internet for placing or receiving unlawful messages; for non-school-related activities; for purchasing or other commercial purposes unless part of a classroom activity; for political lobbying unless part of a classroom activity; for altering any computer file that does not belong to the user; sending or receiving copyrighted materials without permission; using another person's password or access account; sending or retrieving pornographic material, inappropriate text files or files dangerous to the integrity of the network, just to name a few of the most important.

## **STUDENT ACTIVITIES**

The Board of Education recognizes that the primary responsibility of the school district is to educate students to their maximum potential. Although academic programs are the first priority, student co-curricular activities are an important part of the total learning experience. Co-curricular activities are defined as follows: all interscholastic sports programs and all non-athletic co-curricular organizations and activities.

### **Clubs/Organizations/Activities**

A wide variety of clubs and other student organizations are available to Winslow Township High School students to supplement the curriculum and to satisfy the diverse interests of students. Students are asked to become involved at the beginning of the school year. All activities are open to all students. It should be noted, however, that participation in special extracurricular activities such as field trips, class trips, junior-senior prom, and commencement is contingent upon, but not limited to, adequate, timely daily attendance and acceptable conduct.

**Any member of a club or activity will be subject to a re-admittance hearing after any suspendable offense.**

### **Student Council**

Student Council is the high school student government organization. The Council provides students with opportunities to display their leadership skills. In planning and implementing various Student Council activities, students learn organizational skills and

responsibilities that have value throughout life.

Officers are elected each year from the general student body memberships in grades 9 - 12. Officers are elected in the spring to serve for the following year. Representatives are elected each September and serve for the entire school year. Any member of the student body in good academic standing may run for Student Council office or Representative.

### **National Honor Society**

A cumulative weighted grade point average of 3.6 is necessary for a student to be academically eligible for membership in the National Honor Society. A student must also demonstrate that he/she qualifies in terms of leadership, service, and character. Membership in the National Honor Society is limited to students in the 11th and 12th grades. Membership in the National Honor Society requires that a student who is invited to membership provides factual evidence that the candidate possesses leadership qualities, has performed acts of service and possesses excellent character according to the standards set by the National Honor Society and Winslow Township High School Code of Conduct. Students must participate in at least one school and/or community related activity each year in grades 9-12.

***No student has a “right” to be selected for membership in a chapter of the National Honor Society (National Honor Society Handbook) based solely on grade point average.***

### **Renaissance**

Renaissance is a program designed to recognize, reward, and motivate our students who excel in three specific areas of achievement, **academics, attendance, and behavior** by extending to them privileges associated with the attainment of these levels of excellence. In addition, students are expected to participate in school or community activities. Students are recognized for participation in the Renaissance Program each Marking Period. Our goal is to make each student believe they can succeed in school and, therefore, in life. The purpose of the program is to recognize and reward those students who achieve specific standards of excellence with tangible incentives and rewards. Renaissance is a partnership between the students, teachers, parents, administration, business community, and the community at large. Renaissance is a commitment to make Winslow Township High School a center of academic excellence.

### **Renaissance Requirements**

**Attendance** - No more than two unverified absences from school during the marking period. No more than two unverified lateness to school during the marking period.

**Behavior** - No administrative disciplinary issues during the marking period.

**Service** - Students are to demonstrate participation in at least one school



activity, club, community organization or a place of employment.

### **Academic Standards:**

#### ***Gold Card***

average of 92 or above

#### ***Silver Card***

average between 80 – 91

#### ***Green Card***

average between 65 - 79

- All students must be passing all subjects (no grades below 65).
- All Incomplete grades must be cleared up within one week from the last day of the marking period.
- Any abuse of membership rights, responsibilities and privileges may be grounds for loss of the Renaissance card and its privileges.

### **Athletic and Co-Curricular Eligibility**

To be eligible for participation in the interscholastic program of Winslow Township High School, as well as co-curricular activities a student must be enrolled and meet all of the other eligibility requirements of the N.J.S.I.A.A.. An athlete becomes ineligible for high school athletics if he/she attains the age of 19 prior to September 1st. Similarly, a student shall become ineligible for 9th grade (freshman) athletics and activities if he/she reaches age 16 prior to September 1st; said student may participate above the 9<sup>th</sup> grade athletic level. No student shall be eligible for high school athletics or activities after the expiration of eight consecutive semesters following his/her entrance in the 9th grade.

To be eligible during the first semester of the 10th grade or higher, a student must have passed 30 credits or more during the preceding academic year; to be eligible for the second semester of the 9th grade or higher, 15 credits or more must have been passed at the close of the preceding semester. Newly placed ninth grade students are automatically eligible during the first semester. ***Any student athlete who is suspended twice during a given season shall forfeit the right to participate for the remainder of that season.***

### **Senior Class Trip**

Members of the senior class annually plan a class trip. Each student pays his/her own way and agrees to follow all school rules and special trip regulations. An administrator, faculty chaperones and the class advisor will accompany the group trip. The Administration reserves the right to deny participation on the senior trip for any individual(s) who is deemed incapable of conducting himself/herself in an appropriate manner or who may jeopardize the safety of others.

### **Commencement**

Participation in commencement is a privilege, not a right. It is a serious, formal occasion, and seniors who participate in the ceremony must have fulfilled all academic and attendance requirements for graduation, as well as, having demonstrated consistent acceptable conduct throughout the school year. If a senior is to participate, he/she will be required to meet standards of attire and

decorum on the day of the event. If a senior is to participate, he/she will be required to meet standards of attire and decorum on the day of the event and must attend all practices.

### **Financial obligations (e.g. fines)**

All financial obligations (e.g. fines, book fines, lunch charge account fines) must be met before participating in any school activity (sports, school dances, Prom, graduation, parking privileges, pep rallies, and class trips).

## **STUDENT RIGHTS AND RESPONSIBILITIES**

Students have a fundamental right to a free public education. They have a corresponding responsibility to join with other members of the school community in respecting the rights and responsibilities of others in the community, and in establishing a climate of respect and learning within the school.

### **Locker Searches**

Under the Constitution, all citizens are protected from unreasonable searches and seizures. However, this does not mean that students are legally protected from search and seizure of any materials in their lockers, which are school property. The Winslow Township Board of Education believes that, in order to foster an environment conducive to education, it has the responsibility to safeguard the welfare of all students by maintaining discipline, order, and safety at all times in all school locations. Student locker remains the property of the school district and remains under the joint control of both the school district and the

student. The school retains duplicate combinations and master keys in order to facilitate entry into student lockers. **Student lockers are subject to search and inspection at any time during the school year. Anything found in the locker will be the responsibility of the student to whom the locker is assigned.**

### **School Records**

Parents and/or legal guardians are entitled to inspect the official permanent school records (those which are retained after you leave school) relating to students. This means that they have a right to inspect the actual record and not merely have items selected from the record by school officials. School authorities may determine the time and manner of presentation of this information. New Jersey Administrative Code Title 6 provides for access to records by the following persons:

1. Parent(s) or legal guardian(s) of a pupil under the age of 18, and the pupil who has written permission of such parent(s) or guardian(s).
2. The adult pupil and the pupil's parent(s) or guardian(s) who have the written permission of such pupil shall have access to records. Exception: parents or guardians shall have access to records without consent of the pupil as long as the pupil is financially dependent on the parent(s) or guardian(s) and enrolled in the public school system.

Students who are 18 and wish to have school information (report cards, etc.) sent only to them, must complete a form the pupil's parents will be informed of the

request in order to comply with item #2 above.

### **Pupil Records and Dispensation**

Upon graduation or permanent departure of a pupil from the school system, Administrative Code 6:3-6 requires a copy of the entire record of the pupil be provided to the parents/guardians or adult pupils upon request. Information other than birth date, sex, address, telephone number, grades, attendance record, classes attended, grade level completed, year completed, name of parents, and citizenship status may be destroyed if reasonable attempts to secure parental or adult pupil permission have been unsuccessful. Requests should be made in writing to the high school counseling office prior to graduation.

### **Flag Salute and Pledge of Allegiance**

New Jersey law requires students to show respect for the flag of the United States of America. If they are conscientiously opposed to the pledge or salute, they may abstain from these ceremonies, but they are required by law to show ***“Full respect to the flag while the pledge is being given...by standing at attention ... removing the headdress” - N.J.S.A. 18A:36-3 .***

### **Adult Student Rules**

Students 18 years of age or older shall be deemed to be adults but they must comply with the rules established in pursuance of law for the government of the school, pursue the prescribed course of study, and submit to the authority of teachers and others so designated.

With the exception of home bound instruction vouchers, adult students may sign their own permission slips, notes and other school forms, hold their own conferences, withdraw from school and request permission to leave school early. Adult students must submit a written note explaining any reason for early dismissal. All school regulations, including attendance, apply to all students including those 18 years of age or older. Parents will be notified of attendance, discipline and academic progress of such students.

### **Identification Cards**

All Winslow Township High School students are required to carry a student identification card (I.D.) at all times. These cards are used for, but not limited to, identification, bus passes, hall passes, athletic events, library and cafeteria. If a student's ID card is lost or destroyed, he or she may purchase a replacement card for \$3 in the office.

### **Electronic Devices**

Cell-Phones must be turned off and should not be in use or visible during school hours. This includes all phones in the direct connect, ringer and/or vibrate modes. The camera feature of cell phones must also be turned off, and is not permitted to be used during the school day. Smart phone applications are also prohibited during school hours. Beepers and other remote paging devices are not permitted on school grounds. Radios, headphones, iPods, cassette/CD players, gaming systems and MP3 players are not to be in use

during school hours. Cell phones and all other electronic devices that are visible and/or heard will be confiscated by the teacher or administrator. Students found in possession of electronic devices must surrender the article immediately and will face disciplinary action as described in the Student Code of Conduct. **The 1st violation will result in the device(s) being taken for 30 days; A 2nd violation will result in the device taken for 60 days; and a 3rd violation will result in the device being taken and not returned until the end of the school year. The device(s) will only be returned at the end of the confiscation period, to the parent after a conference has been held with the administrator. Refusal to turn over an electronic device will result in an automatic 4 day Out of School Suspension and other possible administrative actions.**

**Winslow Township High School is not responsible for lost or stolen electronic devices, even those confiscated, nor contents placed in lockers or cars.**

Audio and video recordings of school activities before, during, and after school are PROHIBITED without written authorization by school administration. All violators will be subject to disciplinary action.

## **Uniform Dress Code**

1. Pants/Shorts shall be khaki or navy blue only. Cargo pants, balloon style, multiple pockets are not permitted.
2. Dresses, Jumpers, Skorts, and Skirts shall be khaki, dark green or navy blue only\*
3. Shorts may be worn in the warm weather. Shorts cannot be more than 1 inch above the knee.
4. All pants/skirts/shorts must be worn with the waistband at the waist. No drooping pants.
5. Stockings / tights / socks and regular stockings (hose) may be worn beneath skirts, skorts, jumpers, or dresses.
6. Sweat pants/gym shorts and t-shirts (grey or dark green) may be worn on gym days. Students will be asked to wear sneakers on their gym days.
7. Leggings, jeggings, and stirups are not permitted.
8. Denim is not permitted.

*\*Skirts, skorts, jumpers and dresses are to be no more than 3 to 4 inches above the knee.*

## **Shirts/Blouses:**

1. Shirts and blouses shall be solid white, dark green or navy blue
2. Shirts and blouses shall be long or short sleeved with a collar
3. Long sleeved same color solid turtlenecks/ t-shirts may be worn under uniform collared shirt
4. Denim is not permitted.

## **Sweaters/Vests/Dress Jackets:**

1. Sweaters, vests and dress jacket shall be solid white, dark green or navy blue only
2. Zippered crew neck/ v neck sweaters and sweatshirts may be worn over a

collared shirt, but not in place of a regular shirt

### **3. Hoodies are not permitted.**

#### **Accessories:**

Jewelry and watches are permitted. Over-sized chains or excessive jewelry are not permitted. Chains worn at the waist are not permitted.

#### **Footwear:**

Appropriate footwear should be worn at all times, such as shoes, sneakers, etc. All footwear must be secured to the student's feet. (Flip-flops, thongs, or slippers are not permitted for safety reasons.) All outdoor garments, coats, jackets, windbreakers, warm-up jackets, hats, and gloves may not be worn in the building after the homeroom bell rings. Students are expected to keep these in their lockers for colder days.

### **ALL CLOTHES MUST BE WORN PROPERLY AT ALL TIMES**

#### **Dress that is Disruptive and/or Offensive is Prohibited:**

1. Clothing that is ripped, torn, revealing, low cut, tight or too short will result in disciplinary action.
2. Any article of clothing or decoration such as patches or badges containing obscene, or offensive language, symbols or phrases that create a nuisance, disturbance, or draw undue attention in the classroom, or on the school grounds is prohibited.
3. Gang affiliation colors, hats, symbols are not permitted.

4. Students dressing in inappropriate and/or unsafe clothing shall receive one (1) out of school suspension per infraction

5. If a student's dress is disruptive and/or offensive the parent/guardian shall be contacted, the clothing may be confiscated if appropriate (only items that are accessories such as hats, jackets, etc...may be confiscated); and issued one (1) out of school suspension per infraction. Students will follow this procedure for Physical Education (PE) classes.

- T-shirt or sweat shirt (grey or dark green)
- Shorts or sweat pants ((grey, navy blue or dark green)
- Approved Winslow Twp. High School clothing is acceptable
- Sneakers are the only approved footwear for physical education classes
- No jewelry of any kind shall be worn during physical education

#### **Exemptions to the Dress Code Policy:**

All exemptions will require a waiver approved by the **Principal**. The exemptions to the dress policy requirement are as follows:

1. **Health** – A valid health issue that would preclude a student from being able to wear the uniform to school. A medical certificate shall be provided.
2. **Religious Freedom** – For families who belong to a denomination or sect that have historical religious tenets which preclude a student from wearing any clothing other than religious apparel.
3. **Financial Hardship** – No student shall

be denied attendance at school or penalized for failing to wear a uniform by reason of demonstrated financial hardship.

**The following procedure must be observed to secure a waiver for exemption:**

1. Request an Application for Exemption from the District, either at the student's school or central administration;
2. Complete the Application in full and submit it to the school's Principal for uniform program exemption;
3. Meet with the school Principal to discuss the uniform policy and the nature of the parent(s) or guardian's objection to the policy.

*The purpose of this meeting includes:*

1. Ensuring that the parent(s) guardian understand the reasons for and the goals of the uniform policy;
2. Verifying the accuracy of the information on the application;
3. Preventing fraud or misrepresentation.

**ATTENDANCE**

Students who are legal residents of Winslow Township are eligible to register to attend Winslow Township School District.

The Board of Education requires that pupils enrolled in the schools of this district attend school regularly and in accordance with the laws of the state. The educational program offered by this district is predicated on the presence of the pupil and required continuity of instruction and class participation. Pupils absent from school for any reason are

responsible for the completion of all course assignments missed resulting from their absence.

Students in grades 9-12 shall suffer **loss of credit for absence from school for more than 16 days for a full year course, 8 days for a semester course, and 4** given to any pupil, and to the parent or guardian of any minor pupil, who has been absent more than 4 days in a semester, excluding any absence attributable to disciplinary suspension.

For attendance purposes, a student is either present, absent, excused for religious observance, or is receiving home instruction on days that school is officially open. **An excused absence is for religious observance only and does not include illness, quarantine, suspensions, employment other than school approved work assignments, performance of baby-sitting duties, extended family vacations, homelessness, or other prolonged absences.** A student, who is verifiably absent for one of the reasons listed above, is absent, but with reason.

A **“verified absence”** is a pupil's absence from school for full day, or a portion of a day and is not considered to be truant. **However, a verified absence is still considered to be an absence from school and counts towards the allowable total of 16 days.** Absences for the following reasons may be verified by timely written notice/ documentation from the parent or guardian, physician, or adult pupil: pupil illness, death or critical

illness in the immediate family, quarantine, job or college interviews, examination for a driver's license, medical or dental appointments that cannot be scheduled at a time other than during the school day. **Physician's statements not submitted at the time of the pupil's return to school will not be accepted as verification of absence.** In cases of absence due to extended illness, as documented by a physician's statement, sufficient opportunity shall be afforded the student to make up work missed. In general, following return from an absence, pupils will be allowed one (1) school day to make up missed work for each one day of absence. **The pupil is responsible for requesting missed assignments and any assistance required.**

**Any student who is repeatedly absent from school without verification shall be deemed truant.** A student will also be considered truant if he/she leaves school, **at any time**, without permission when school is in session, **leaves class, at any time** due to illness and does not report to the nurse as directed, or **is present in school, but absent from class (including lunch) without approval. Such truancy is a "class cut"**. These non-verified absences from school, or from classes within the school day, constitute trancies and shall be subject to the disciplinary rules of the Board in accordance with the laws of the state. **Repeated trancies may result in the suspension or expulsion of any pupil over sixteen years of age.**

An obvious consequence of absenteeism is the inability of the student to keep up with the class work and assignments, resulting in possible course failure. Excessive absences may result in a grade of Incomplete. A grade of Incomplete will only be considered when work is missed due to verified acceptable absences. Students are expected to make up all work necessary to resolve incomplete grades within 10 school days after the close of the Marking Period. Unresolved Incompletes will automatically turn into a grade of 50 for the first three marking periods.

#### **General Attendance Guidelines**

- Students must be present at least four hours to be marked present for the day.
- Eligibility for athletic competitions and co-curricular activities may be denied in the instance of an absence. Eligibility for athletic competitions and co-curricular activities will be denied in the instance of a suspension.
- Students who know in advance that they will arrive late or seek early dismissal should notify the Main Office with a written explanation from a parent or guardian. Please include phone number where parent can be reached. **Office staff will need to verify early dismissal.**
- Students returning from an absence must present to the **Attendance Office** a note from a parent or guardian verifying the date (s) and reason for the absence. Absences not verified by phone or in writing will be considered trancies until the parent/legal guardian/adult student explains that absence in writing.

- Doctor's notes are required when a pupil is absent for 5 or more consecutive days due to illness. Students returning from absences due to communicable disease must present to the school nurse written evidence of being free from communicable disease, provided by a physician or medical practitioner.
- Doctor's notes not submitted within ten (10) days of the pupil's return may not be accepted as proof of absence due to illness.
- Pupils absent for any reason are expected to make up the work missed within one day for every day absent.
- It is the student's responsibility to request missed assignments and any assistance required.
- **Students in grades 9-12 will be denied course credit if they are absent more than 16 days in a full year course, more than 8 days in a semester course, or more than 4 days in a quarter course.**
- Students at risk for receiving no credit due to acceptable verified absences may be permitted to complete course requirements, provided the student is passing the classes academically, and that the verified absences for reasons of extended periods of illness do not exceed 24 in any one school year. Credit completion must be done March 1<sup>st</sup> through June 1<sup>st</sup>. The student must work with the guidance counselor and or building administrator to see if they qualify for credit completion.
- Students who transfer to Winslow Township High School during the school year will have their previous school's attendance record included in the allowable total.

- The awarding of high school credits shall be contingent upon satisfactory attendance.
- In instances of excessive absences, warning letters will be given to students, parents or guardians. Conferences, home visits, and possible legal actions (appearance in Municipal Court) may be taken to stress the importance of regular and timely attendance
- Compiling attendance is the responsibility of the Board of Education. In instances where truancy is verified, the attendance office may inform the Superintendent for possible prosecution in municipal court in accordance with N.J. S. A. 18A:38-27 et seq.
- Attendance appeal hearings must be scheduled at the conclusion of each Marking Period in order to rectify discrepancies in attendance records. The administration's ability to appropriately make a disposition may be hampered if hearings are not scheduled promptly.

## Zero Tolerance

**The Winslow Township Board of Education has a Zero Tolerance for any acts of Violence, Drugs, Alcohol, Weapons, Bullying, Harassment, Intimidation, False Alarms, and Bomb threats** in the school and on the buses. ***Students who engage in a fight; an assault upon another student or school employee; who engage in bullying, harassment, and/or intimidation of another students; or who call in a false alarm or bomb threat will be dealt with severely.*** Violators will be reported to the Winslow Township Police Department for arrest and the filing of appropriate charges in the criminal code. They will be



suspended from school, according to the student discipline code, and any other appropriate sanctions will be levied against them.

***The possession, use, distribution, or sale of drugs, alcohol, weapons, and/or firearms on school district property or within 1,000 feet of a***

***Drug-Free School Zone is illegal, and shall be cause for automatic suspension of the student(s). The involvement of a student with drugs/weapons off school property shall be the concern of the administration since this involvement may represent a problem to the student involved, to the rest of the student body, and to the school.***

#### **Harassment, Intimidation and Bullying**

Sexual harassment is viewed as unwelcome, unwanted offensive behavior either physical or verbal, which causes a hostile or intimidating environment. Sexual harassment in school or at school sponsored activities is not acceptable behavior for an individual or group. Behavior that emphasizes the sexual identity, physical attributes or sexuality of another individual in a manner that prevents or impairs the individual's full enjoyment of educational opportunities is not acceptable.

Racial or religious torment may be characterized as any inappropriate action, comment, behavior and/or demonstration expressed against a particular race or religious group or individual. Any display of racial or religious bias which offends an individual or causes a disruption in the educational process will not be tolerated.

Hazing, teasing, bullying or abusive behavior of any kind directed at any student will not be permitted. Students

who take advantage of or act unkindly to others will be dealt with by the administration.

Any behavior which creates an offensive, intimidating or hostile environment because of an individual's gender, sexual orientation, race, religion, age, social status, emotional being and/or personal belief is subject to disciplinary actions. Any student or staff member who feels they have been or are being harassed or hazed is to report this to a counselor, administrator or teacher immediately.

**If you feel that you have been harassed or bullied, immediately contact a counselor, an administrator, teacher or Mrs. McCarthy, Anti-Bullying Specialist.**

#### **State of New Jersey Harassment and Bullying Act (Title 18A:Ch.37)**

#### **New Jersey Anti-Bullying Bill of Rights, P.L. 2010, Chapter 122**

#### **Substance Abuse**

Alcohol and drug use is viewed as a serious problem which may cause serious consequences to students. For that reason, students may voluntarily seek confidential assistance with an alcohol or drug problem by contacting the Crisis Counselor, a school counselor, administrator or staff member. The abuse, use, consumption, possession, sale, distribution or transfer of alcohol, any controlled dangerous substance or drug paraphernalia is strictly prohibited in any of the following circumstances:

1. on school property, either before, after or during the school day;
2. at any school-related activity;
3. at any bus stop;
4. while in route to and from school or any school-related activity;

All staff members are bound by state law to report to the school administration and medical staff any students who appear to be in violation of this policy.

When there is reasonable cause to suspect a student has used, consumed or abused alcohol or controlled dangerous substances, the Principal or designee will notify the parents and Superintendent of Schools. A medical examination / assessment will be immediately arranged, with or without parental permission.

## **ADMINISTRATIVE PROCEDURES**

### **Fire Drills and Evacuation of the Building**

Fire drills are held throughout the school year. The following procedures are to be followed any time the alarm sounds:

1. Follow the directions on the signs located in the building.
2. Students will immediately begin evacuating the building.
3. Each classroom has a sign directing the students how to leave the building.
4. In case of a fire alarm during the change of classes, all students will immediately proceed to the nearest exit and evacuate the building.
5. If an exit is blocked, teachers will redirect students to another exit.
6. Groups in the cafeteria and auditorium are to separate as to efficiently utilize all exits from those areas.
7. There is not to be any talking during the building evacuation.
8. Students may reenter the building upon sounding of the "all-clear" signal.

### **Emergency School Closing - Number**

School closings, delayed openings and early dismissals due to poor weather conditions will be announced over Philadelphia radio and TV stations. The official code number for Winslow Township is

**572**

In the event that school openings are delayed, all buildings will open two hours

after the normal starting time. The bus pickup will be two hours later than the regular bus schedule.

## **STUDENTS' USE OF BUILDINGS / GROUNDS**

### **General Facilities**

1. Students are not permitted to leave school property (or exit the building) at any time during the school day without approval from the office. All parking lots are off limits during the school day. Students are also prohibited from loitering after school hours.
2. Students are not to be in the corridors during class time without a pass and ID card.
3. Consumption of food and drink at any time must be confined to the cafeteria during a student's designated eating time.
4. Card playing, use of dice and/or any form of gambling are not permitted.
5. The use of buildings and grounds for co-curricular activities requires school and/or district approval.

### **Senior Early Dismissal**

Seniors who are scheduled for early release are to exit the building at the end of their scheduled day. They are not to "hang-out" anywhere on school property. It is mandatory that all students sign out at the cafeteria and exit through the cafeteria entrance /exit. Students in violation of these rules will be subject to disciplinary action as contained within the Student Code of Conduct.

### **Cafeteria and Lunch Privileges**

Students have the responsibility of maintaining the cleanliness of this common area. This includes placing all trash in trash containers and returning any school cafeteria materials to their proper locations. A clean and comfortable area must be left for the next group.

## **TAKING FOOD FROM THE CAFETERIA WITHOUT PERMISSION IS PROHIBITED.**

Failure to follow directions from any staff member on duty will follow the disciplinary guidelines for disrespect and misconduct. In addition, if a student does not adhere to all cafeteria rules, the student may be excluded from eating lunch in the cafeteria.

### **Cafeteria Rules:**

1. Arrive on time to the cafeteria.  
**ID cards are required.**
2. Students may sit no more than ten(10) to a table – one student per chair.
3. Students may sit at any table as long as it does not cause a disruption to others. The supervising teachers and administration reserve the right to assign all seating.
4. Familiarize yourself with the fire exits and procedure in case of an emergency.
5. No cutting in line or saving places. Please wait your turn.
6. No coats, books, bags, etc. in the food line for any reason.
7. No eating or drinking food while in line. Students must pay before they eat.
8. Normal rules of etiquette, proper and acceptable behavior apply at all times.
9. Food or drinks may not be taken from the cafeteria without permission.
10. Please be certain your table is clean before you leave. Each student is responsible for cleaning up his/her own area and maintaining the cleanliness of the cafeteria, this means throwing trash in receptacles, pushing in chairs, and leaving the area in proper condition. The Staff and Administration reserve the right to direct students to assist with this process.
11. If your table was dirty when you arrived, report it to one of the supervising teachers.

12. Administration and teaching staff reserve the right to hold students in the cafeteria until all of the cafeteria guidelines are met, to maintain the cleanliness and guidelines.

### **Assembly Programs**

Regular assembly programs are arranged for the student body. All students are required to conduct themselves in a proper manner in an assembly and must sit with the period teacher in assigned areas. Courtesy to guests and visitors that are invited to our school and respect for individuals is a basic requirement of all students. Misbehavior of any kind will not be tolerated and will result in disciplinary action.

### **Student Use of Motor Vehicles**

Driving and Parking privileges are extended to SENIORS only. Permission to drive/park on school property will be granted subject to the following regulations:

1. The student must be a licensed driver in the State of New Jersey. The student's vehicle must also be registered in the State of New Jersey. Any exceptions to this regulation must be reported to the assistant principal's office.
2. The vehicle must be registered in the office of the assistant principal. Parent's signature is required on the registration form. A registration sticker is to be affixed to the inside rear window on the driver's side.
3. Vehicles may not be utilized in any way during the school day. In the event of an emergency, the student must report to the assistant principal's office for assistance.
4. Cars must be locked at all times.
5. **Students must park in the assigned student parking area Only. Failure to comply will result in loss of parking privileges and/or vehicle being towed from the school premises.**

6. Students must follow established marked traffic routes and practice safe driving habits on the school premises or face loss of privileges and/or police action.

**7. Students who continually fail to arrive on time will have parking privileges revoked.**

**8. Students are not permitted to park in the Senior Citizens' Center or County Library lot. Doing so, could result in possible ticketing and/or towing by municipal authorities.**

9. Any student who visits a vehicle or the parking lot MUST first obtain permission from the assistant principal's office.

10. Any student suspected of any form of misconduct in the parking lot may have their vehicle or the vehicle in question immediately searched and/or may have their parking privileges revoked.

### **Skateboards – Rollerblades**

Skateboards and rollerblades are not permitted on school grounds at any time. Students in possession of these items will have them confiscated.

### **Conduct at Athletic Events and Co-Curricular Activities**

Sportsmanship and good citizenship are our country's and our school's proudest traditions. Courtesy, fairness and accepting winning and losing gracefully are the marks of both sportsmanship and good citizenship. Whether on our home field or a guest at an away game, please practice these at all times. All Winslow Township High School students (and spectators) are expected to treat officials, opponents and other visitors with respect and courtesy. At no time will booing, razzing, or profane language be tolerated at any school event. Violations of any amenities by anyone will result in their immediate removal from that event. It

may also result in the loss of the privilege to attend future events. For Winslow Township High School students, it will be at the discretion of the administration to take further disciplinary action.

### **DISMISSAL PROCEDURES**

At the close of the school day all students are to report directly to their assigned bus or after school activity. Administration and teachers will facilitate student dismissal from their designated bus duty assignments. The assigned duty locations are along the front and back driveways and walkways.

Parents/guardians/student drivers are not permitted to enter bus dismissal areas between 1:15pm through 1:45pm.

Any student wishing to use an alternate form of transportation, other than school busing must complete and return a written consent form. Consent forms will be mailed to parents/guardians prior to the start of the school year along with a yearly calendar outlining dismissal times and dates. Consent forms must be completed by parent/guardian and returned the first day of school or prior to being allowed to leave school grounds using an alternate form of transportation.

Any student/parent/guardian electing to utilize an alternate form of transportation and completes a consent form agrees to hold the Winslow Township School District harmless and not liable for any incident that may occur once a student leaves school grounds.

It is also understood to parents/guardians that through this publication and written parental notification, that all school rules and regulations apply at bus stops, and while walking to and from the bus stops.

\*Bus riders may NOT change buses or ride another bus other than the one

assigned to them. Students leaving school grounds may not return to ride on buses.

### **School Bus Regulations**

#### ***Riding the School Bus is a Privilege.***

Should any student be reported to the school administration for any infraction of the above regulations, the administration will be responsible for the disciplinary action. This may include loss of the privilege of bus transportation. Parents will be responsible for the transportation of any pupils who have lost school bus transportation privileges.

\*All school rules and regulations apply at bus stops and while walking to and from them.

\*Bus riders may NOT change buses or ride another bus other than the one assigned to them. Students leaving school grounds may not return to ride on buses.

### **Conduct on the Bus**

#### **Students must:**

- Have their ID Card
- Recognize that the bus driver is the authority on the bus.
- Obey the bus driver and be courteous to him/her and fellow students.
- Beware that behavior on the bus is monitored by video tape recording.

#### **Students must NOT:**

- Obstruct driver's view or create a safety hazard.
- Have or use drugs, tobacco or alcohol on the bus.
- Use profanity /inappropriate language, or litter the bus.
- Block the aisle, extend arms, legs, or head out of bus.
- Fight, scuffle, hit other students, or engage in unnecessarily loud talking.
- Throw objects about the bus or from the windows.
- Cause loss of seat space

- Have any objects in their possession which could harm others.
- Engage in any other inappropriate activity or behavior.
- Tamper with the emergency door.

### **STUDENT CODE OF CONDUCT**

Although the student code of conduct contains a listing of infractions, it is clearly not intended to be all-inclusive, since no list can be. It is also intended that the administration and/or the Board of Education have the power to administer discipline for any other offense which is in violation of law or school district policy or procedures, or in violation of what is deemed accepted standards of conduct for students in the Winslow Township School District.

School is a place where students not only learn about the rights and responsibilities of citizenship, but also gain valuable experience in appropriately exercising them. It is important to maintain a balance between rights and responsibilities in order to ensure a school environment conducive to learning.

Each student is guaranteed the right: to be heard; to have fair and consistent rules; and to due process procedures. The student rights are accompanied by student responsibilities: to attend school and classes regularly; to respect school property; to refrain from conduct that disrupts or threatens to disrupt the learning of other students.

The administration, through the Superintendent or his designee, and/or the Board of Education, reserve the right to follow different courses of action other than those listed. These courses of action may include a review and/or hearing by the Board of Education.

### **Three Suspension Rule:**

A student who is suspended three (3) times during the school year will be excluded from participating in **Commencement / Graduation Exercises, Prom, athletics, and all co-curricular activities including school dances and class trips.**

The administration of Winslow Township High School recognizes the seriousness of the forfeiture of the aforementioned activities, and acknowledges that all violations of the Code of Conduct are not equal.

**Thus, a student's first two (2) In-school suspensions (ISS) will equal one (1) Out-of-school suspension. All subsequent In-school suspensions (ISS) will carry the weight of (1) Out-of-school suspension.**

Note: A parent/guardian has a right to appeal an administrative action through the office of the Principal within ten (10) days of receiving notification of the third suspension.

## **STUDENT RESPONSIBILITY & CONDUCT GUIDE**

### **WinSOAR**

The WinSOAR program is meant to establish an alternative learning environment for students experiencing behavioral challenges. The WinSoar program will be conducted from 2:30PM to 6:30PM Monday through Friday. The program will offer English, Mathematics, History, Sciences, World Languages, Health & Physical Education. Students who engage in physical altercations and those in possession of controlled/ illegal substances will be immediately placed in the WinSOAR Program for 45 days. Other severe or progressive discipline infractions may result in student placement in WinSOAR. Placement into

the WinSOAR program is at the discretion of the building principal.

### **DISCIPLINARY ABBREVIATIONS AND CONSEQUENCES**

**CC**=Counselor/Student Conference  
**I&RS**=Intervention and Referral Services  
**PC**=Parent Contact- automatically contacted by phone and by mail for any suspendable offense.  
**TS**=Teacher/Student Conference  
**TSC**=Teacher/Student/Counselor Conference  
**TSPC**=Teacher/Student/Parent/Counselor Conference  
**TP**= Teacher/Parent Conference

#### **Disciplinary Actions:**

**AN**=Administrative Disciplinary Notice  
**AD**=Administrative Detention (1:40pm– 2:25pm)  
**AH**=Assistant Principal's Hearing w/Student and Parent;  
**BH**=Board Hearing  
**HI** = Home Instruction  
**ISS**=In School Suspension, conference w/Student and Parent  
**LC**= Loss of Credit  
**LD**= Lunch Detention  
**LP**=Loss of Parking Privilege  
**OSS**=Out of School Suspension, conference w/Student and Parent  
**PH**=Principal's Hearing w/Student and Parent  
**SB**=Bus Privilege Suspension conference w/Student and Parent;  
**SH**=Superintendent's Hearing w/Student and Parent  
**TD**=Teacher Detention (1:40pm– 2:25pm)

### **SECTION 1: ACTIONS AGAINST THE RIGHTS OF THE COMMUNITY**

**110: Student Misconduct / Classroom Disruption-Actions generally disrupting the learning activities taking place.**

1. TD/PC
2. AD/counselor notification
3. AD
4. ISS
5. OSS

**120: Profanity Projected in Public: Verbal/Physical-Obscene and vulgar language, graphics, or gestures expressed in public.**

1. AD
2. 3 AD
3. ISS
4. OSS

**125: Profanity directed toward STAFF: Verbal/Physical-Obscene and vulgar language, writing, graphics, &/or gestures.**

1. 1-3 OSS
2. 3-5 OSS
3. 5 OSS

**130: Non-Compliance with Adult Direction(s).**

1. ISS
2. OSS

**131: Insubordination/Confrontational Behavior Directed toward a Staff Member-Student refusing to comply with the direction(s) of a staff member and challenging staff authority.**

- 1-4 OSS
2. 4 –10 OSS

**132: Insubordination/During Emergency Situation-Student refusing to respond to the direction(s) of a staff member during an emergency situation or action.**

1. 1-4 OSS
2. 4 –10 OSS & PH or AH

**133: Obstructing Administration of Law or Government-Interference with officials.**

1. 10 OSS, SH

**140: Theft of or Possession of Property without Permission &/OR knowledge of Owner-Theft or Extortion.**

1. 1-3 OSS, PC, Restitution, Police Notification, &-I&RS

2. 3-5 OSS, PC, Restitution, Police Notification & I&RS
3. 5-10 OSS, PH, Restitution, Police Notification, I&RS

**141: Willful Destruction of Personal &/or School Property-Supplies, equipment, structures, material, etc. Restitution required.**

1. 1-3 OSS
2. 3-5 OSS
3. 5-10 OSS

**142: Tampering with &/or Misuse of Personal &/or School Resources (i.e., any and all technology, athletic, drama, art, music, home economics, or science resources).**

1. 1-3 AD, PC
  2. 1-3 ISS or OSS, PC
  3. 3-5 OSS PH, PC
- Damages will result in restitution.

**150: Possession or Use of Fireworks/Incendiary materials/Chemical Devices - Firecrackers, lighters, matches, stink bombs, smoke bombs, et al.**

1. 3 OSS, AD
  2. 5-10 OSS, PHI&RS
  3. 10 OSS, SH
  4. 10 OSS, BH, WinSOAR, HI
- Police notification

**155: Bomb Threat/Unauthorized Generation of False Alarm/Terroristic Threats.**

1. 10 OSS, BH, Police Notification

**160: Failure to possess & Produce I.D. Badge or Identify Oneself Appropriately**

1. 1 AD
2. 1 ISS, PC
3. 1 OSS, AH

**162: Dress Code Violation-(See Dress Code Policy). Inappropriate dress in school or at school**

**sponsored activity.**

1. OSS, PC, AH or PH.

**163: Public Display of Affection.**

1. 1 AD
2. 1 ISS
3. OSS

**164: Inappropriate/Unsafe Conduct in the Cafeteria**

1. 1-3 AD
2. ISS
3. 1-5 ISS/OSS

Other administrative actions may be imposed.

**170: Unsafe Conduct: Pushing, Tripping, Running, Roughhousing, Slap-boxing-Endangering self &/or others by Inappropriate Actions.**

1. AD
2. ISS
3. OSS

Other administrative actions may be imposed.

**171: Reckless Endangerment-Placing Student or staff in serious likelihood of harm.**

1. 10 OSS, AH, PH, or SH

**172: Gang Activity-Group of Two (2) or more persons joined together for destructive &/or violent purposes. Police notification required.**

1. 4 OSS, PH
2. 10 OSS, PH and 45 days in WinSOAR

Destruction of property will result in restitution.

**180: Lewdness/Sexually Explicit Action/Indecent Exposure/ Involvement in Sexual Acts-Including deliberate actions intended to embarrass or offend others.**

1. 1-10 OSS, AH
2. 5-10 OSS, PH
3. 10 OSS, SH

Police notification required.

Home Instruction may also be imposed.

**181: Violation of Suspension Policy: Students on suspension- Out of School/ In School may not be on school property, or attend any school activities, during assigned suspension period. Violation will result in additional suspensions.**

1. 3 OSS, AH
2. 5 OSS, PH
3. 10 OSS, SH

**182: Arson-Willful intent to destroy or endanger by use of fire or explosive.**

1. 10 OSS - Police and Parent Notification, SH with referral to BOE for possible expulsion.

**183: Forgery-Creating replica absence notes, early dismissal notes, vacation notes, hall passes, false signatures, et. al., and presenting same as authentic.**

1. 3 ISS, PC
2. 3 OSS, PC
3. 5 OSS, AH or PH

**184: Gambling/Participating in games of chance/pools with or without exchange of money.**

1. 1 AD, PC
2. 1 ISS, PC
3. OSS, AH or PH,

Any and all related gambling items will be confiscated.

**SECTION 2: ACTIONS AGAINST THE RIGHTS OF THE PERSON**

**Bullying (HIB)- “Harassment, intimidation, or bullying” means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents: Is**



reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic; 2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3; 3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that (See District Policy 5512 for remainder of definition).

1. 1-5 ISS
2. 1-10 OSS, Police & Parent Notification, Guidance & counseling Intervention.

**205: Sexual Harassment: Any unwanted&/or uninvited behavior, words, gestures, threats, or physical contact on a gender or a sexual basis that results in the physical harm or causes a person to feel uncomfortable or threatened. (NOTE: Physical contact will automatically be referred to the police)**

1. 5 OSS, PH, CC
2. 10 OSS, SH
3. 10 OSS and 45 Days In Winsoar and or Home Instruction

**210: Hazing-Forcing other person(s) to do ridiculous humiliating, or painful actions.**

1. AD, 1-3 ISS
2. 1-10 OSS
3. 45 Days WinSOAR

**211: Sexual Incidence-An act of sexual contact with the victim under any circumstances**

1. 4-10 OSS, Police Notification, arrest and charges filed.

**215: Racial Slurs/Ethnic Slurs/Gender Related Bias &/or Inflammatory Statements-Verbal, written, & / or graphic actions that are intended to insult or demean a person based on race, religion, gender or ethnicity. Police may be notified.**

1. 3 OSS w/PC
2. 5 OSS, AH
3. 10 OSS, PH, Home Instruction

**220: VERBAL Assault-Any statement or comment implying Physical Harm &/or Danger to a person or property. Disciplinary actions determined based upon severity.**

1. 1 ISS, PC
2. 3 OSS, AH or PH
3. 4 OSS or PH

**221: Physical Assault on Student- An unwanted, uninvited, & / or unprovoked hostile physical actions by another pupil.**

1. 4 OSS, PH, 45 days in WinSOAR, Mand. Counseling, Parent Conference and Police Notification

**222: Incitement-Acting in a way to promote or encourage any confrontation or other prohibited act.**

1. 3 OSS w/AH
2. 5 OSS w/PH
3. 10 OSS w/SH

**230: Fighting: Mutually engaged physical altercation.**

1. 4 OSS & 45 days in WinSOAR, Mand. Counseling, Parent Conference, Police Notification

**231: Obstructing staff members breaking up a fight. (Police Notification as appropriate).**

1. 5 OSS, AH,
2. 10 OSS, PH
3. 10 OSS w/SH, BH

**232: Physical Attack on Staff by a pupil.**

1. 10 OSS or 45 days in WinSOAR, SH, BH, HI, Police Notification and Arrest, Charges filed. Conduct is a violation of NJSA 2C, N.J.S.A.:18A:37-2.1, and N.J.S.A. 2C:11-5B (5) and considered aggravated assault.

**233: Verbal Assault of Staff Member - Obscene &/or vulgar language, gestures, graphics, &/or threats toward ANY SCHOOL EMPLOYEE.**

1. 5 OSS, PH, HI  
2. 10 OSS, SH, HI

**234: Gun Free School Zone Act: Any Student who is determined to have brought a FIREARM to school.**

1. SH, BH; Expelled from school for a period not less than one year.

**235: Possession of Dangerous Object-Item, Including smoke & stink bombs, that may be used as a weapon or that may cause harm to student or staff.**

1. 3 OSS, Police Notification, Confiscation of item.

**236/237: Possession of and Use of Weapon /Instrument, such as a knife, razor, pepper, chemical or explosive, etc. that causes harm to students and staff.**

1. 4 -10 OSS and 45 days in WinSOAR, HI, PH or SH, Police Notification

**238: Possession of Imitation Weapon/Look Alike Firearm-An object or device reasonably capable of being mistaken as a weapon or firearm. (Police Notification required).**

1. 4 OSS, AH  
2. 10 OSS, AH or PH

**SECTION 3: SUBSTANCE ABUSE**

**300: Use, Abuse, &/or Under the Influence of intoxicants or narcotics or controlled dangerous substance on**

**school property, or during a school activity.**

1. OSS, Immediate Physician Assessment, Police Notification, PH, SAC, Counseling, Random Ongoing Drug Testing

**301: Use, Abuse, &/or Distribution of Non- Prescription Drugs (i.e. Tylenol, aspirin, acetaminophen, or any other over the counter drug.**

1. 10 OSS and/ or 45 days in WinSOAR. Immediate Medical Assessment, Police Notification as appropriate

**305: Possession of Paraphernalia Associated with Controlled Dangerous Substance(s) on School Property or During a School Activity.**

1. 10 OSS and 45 days in WinSOAR, Immediate Physician Assessment, Police Notification, PH, SAC, Counseling, Random Ongoing Drug Testing

**310: Possession, distribution or sale of Intoxicants, Narcotics, or Controlled Dangerous Substances.**

1. 10 OSS and 45 days in WinSOAR, Immediate Physician Assessment, Police Notification, SAC, SH, BH, Counseling, Random Ongoing Drug Testing

**313: Use, Abuse, &/or Under the Influence of ANABOLIC STEROIDS on School Property or During a School Activity.**

1. 10 OSS and 45 days in WinSOAR, PH or SH, Medical Examination ASAP, Including Urinalysis &/or Blood Test to verify use and extent of use, SAC treatment plan and clearance by Physician Assessment or SAC.

**314/315: Possession of Tobacco Products and electronic cigarettes on School Property, Buses, &/or**

**Activities. Products will be confiscated.**

1. ISS, CC, PC, SAC
2. 3 ISS CC, PC, SAC
3. OSS CC, PC, SAC

**SECTION 4: ACTIONS RELATING TO SCHOOL ATTENDANCE, CLASS ATTENDANCE & PUNCTUALITY**

**400: Unexcused Lateness to Class, Lunch, or Study Hall. (Consequences accumulate over a Marking Period).**

1. AD
2. ISS
3. OSS -Parent Conference Required

**401: Unexcused Lateness to School.** (Every 4th lateness = 1 day absent.) Unexcused lateness will result in the loss of driving privileges and will eliminate students from being able to participate in afterschool activities that include prom and graduation. Five (5) unexcused tardies may result in placement in the WinSoar Program.

1. AD
2. ISS, PC (loss of driving privileges)
3. OSS, Parent notification

**402: Cutting Class-Not attending scheduled course period without permission (class, lunch, study hall).**

1. ISS, PC, LC for the day
2. OSS, PC, LC for the day

**403: In Unauthorized Area Without Permission &/Or Supervision.**

1. 1 ISS
2. 3 OSS
3. 5 OSS

**404: Loitering Between Classes &/or Before/After School.**

1. AD
2. ISS
3. OSS

**405: Leaving Classroom Without Permission.**

1. AD
- 413: Willful Failure to Report to The Office When Required.**
1. 1-3 AD or 1-ISS
  2. 1 ISS
  3. 3 ISS
  4. OSS

**414: Truancy-The Unauthorized Non-attendance of the Student's Scheduled School Program.**

1. 1-3 ISS, AH
2. 3-5 OSS, AH or PH & Referral to Court

**415: Leaving School Building &/or Grounds without Permission. Parent notification/ Conference required.**

1. 3-OSS
  2. 4-OSS
- (Seniors: 1-2 week loss of parking privilege)

**416: Failure to Sign in to the Attendance Office When Late to School.**

1. 1 ISS
2. 3 ISS
3. OSS

**417: Cutting Teacher or Administrative Detention.**

1. ISS, w/Parent Conference Required
2. OSS, w/Parent Conference Required

**SECTION 5: TRANSPORTATION**

**510: Bus Misconduct.**

1. 1-3 ISS
2. 3 Days Bus Suspension, PC
3. 10 Days, AH
4. Removal

**511/512: Unauthorized Parking on School Grounds/ Area /Space(s).**

1. 1-3 ISS, 1 Week LP, PC

2. 3-5 OSS, Car Towed, 2 Week LP, AH or PH
3. Car Towed, Permanent LP  
TOWING at OWNER'S EXPENSE

**severity and magnitude of a single event or the number of repeat referrals.**

**513: Unsafe Operation of Vehicle on School Grounds-Endangering self &/or others by inappropriate actions, i.e. racing, driving on fields, disregard of traffic patterns, signs, signals, disregard for welfare of school population, et al.**

1. LP-30 Days, PC
  2. LP for Remainder of Year, PC
- Damages will result in restitution.

## **SECTION 6: MISCELLANEOUS**

**610: Cheating and/or Plagiarism including participation**

1. LC & PC by Teacher
2. LC & AH
3. LC & PH

Actions may result in removal and/or elimination of eligibility from clubs, activities and programs.

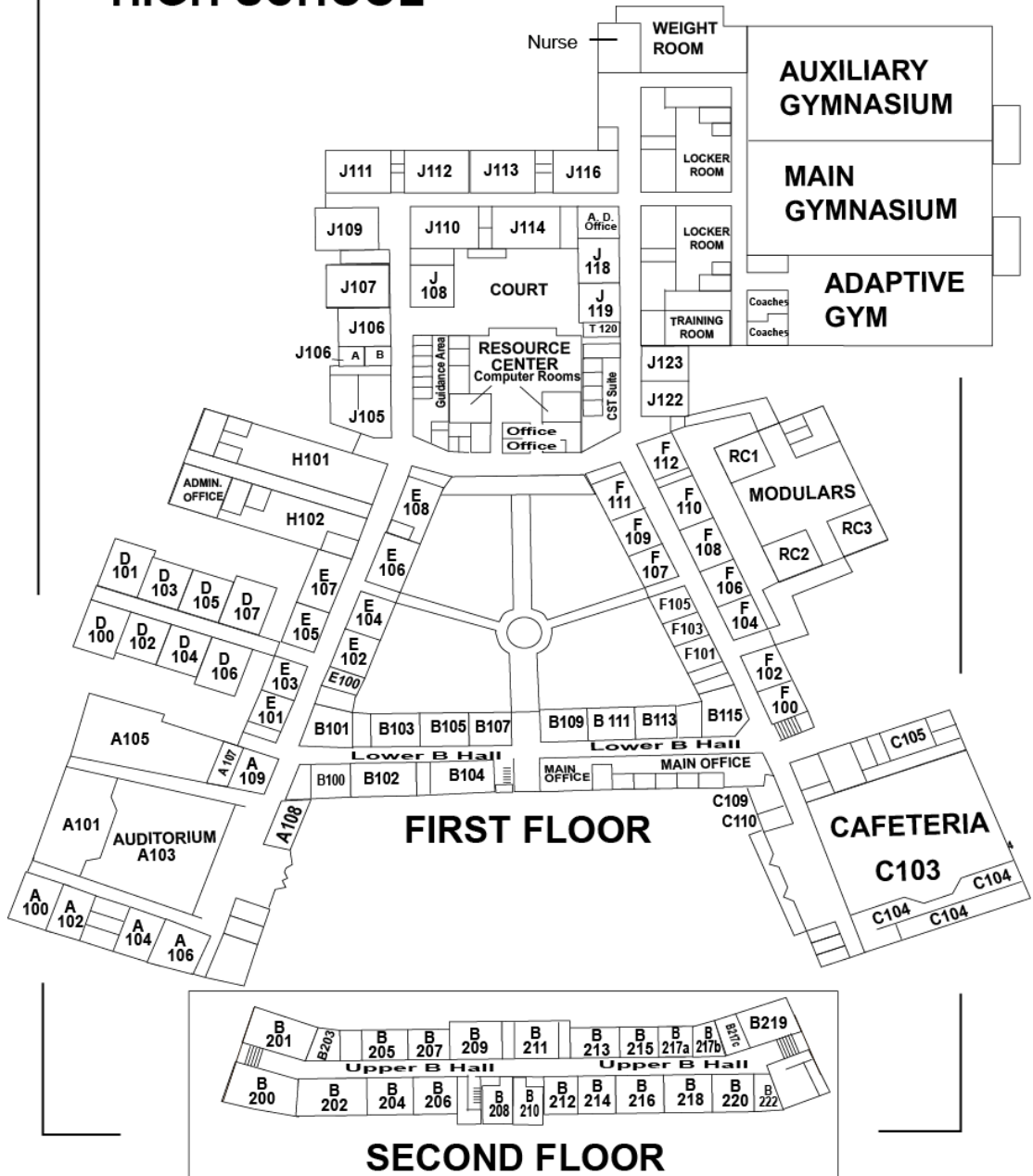
**611: Use of Electronic Device(s) During the Instructional Day (e.g. Radio, Walkman, Cell Phone, Laser Pen, Walkie-Talkie, iPODs, Paging Devices, cameras, videoing devices, etc.)**

1. 4 OSS or School Confiscation Cell Phone (30- 60 Days Confiscation), AH or PH

**615: Multiple Offenses or Severe Offenders- the administration and/or the Board will consider both the magnitude and the totality of offenses in determining an appropriate disciplinary response.**

**700: Other: An action by a student which is not specifically referred to in this policy. Disciplinary action(s) taken may be determined by the**

# WINSLOW TOWNSHIP HIGH SCHOOL





## WINSLOW TOWNSHIP BOARD OF EDUCATION 2018-2019 SCHOOL DISTRICT CALENDAR

Emergency Closing Number: 572

www.winslow-schools.com

JULY 2018	AUGUST 2018	SEPTEMBER 2018	OCTOBER 2018	NOVEMBER 2018	DECEMBER 2018
M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F
2 3 ④ ⑤ 6	1 2 3	③ ④ ⑤ 6 7	1 2 3 4 5	1 2	3 ④ ⑤ ⑥ 7
9 10 11 12 13	6 7 8 9 10	10 11 12 13 14	⑧ 9 10 11 12	5 ⑥ 7 ⑧ ⑨	10 11 12 13 14
16 17 18 19 20	13 14 15 16 17	17 18 ⑱ 20 21	15 16 17 18 19	⑫ 13 14 15 16	17 18 19 20 ⑳
23 24 25 26 27	20 21 22 23 24	24 25 26 27 28	22 23 24 25 26	19 20 ㉑ ㉒ ㉓	㉔ ㉕ ㉖ ㉗ ㉘
30 31	27 28 29 30 31		29 30 31	26 27 28 29 30	㉙
JANUARY 2019	FEBRUARY 2019	MARCH 2019	APRIL 2019	MAY 2019	JUNE 2019
M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F	M T W TH F
① 2 3 4	1	1	1 2 3 4 5	1 2 3	3 4 5 6 7
7 8 9 10 11	4 5 6 7 8	4 5 6 7 8	8 9 10 11 12	6 7 8 9 10	10 11 12 13 14
14 15 16 17 18	11 12 ⑬ ⑭ ⑮	11 12 13 14 15	15 16 17 ⑯ ⑰	13 14 15 16 17	17 18 ⑲ ⑳
㉑ 22 23 24 25	⑱ 19 20 21 22	18 19 20 21 22	㉒ ㉓ ㉔ ㉕ ㉖	20 21 22 23 24	24 25 26 27 28
28 29 30 31	25 26 27 28	25 26 27 28 29	29 30	㉗ 28 29 30 31	

— First Day of School for Students

☒ Last Day & Early Dismissal for Students

△ School Closed for Students for Teacher In-Service

⊗ Emergency Closing Make-Up Days  
April 26, 28, 24, 2019

□ -Early Dismissal Students

⊗ -Early Dismissal Staff/Students

○ -Schools/Offices Closed

**JULY 2018**  
4, 5 Independence Day Holiday - Offices Closed

**AUGUST 2018**  
**SEPTEMBER 2018 (S 16 / T 18 Days)**  
3 Labor Day-Schools/Offices Closed  
4, 5 Staff In-Service-Closed for Students  
6 1st Day of School for Students  
19 Yom Kippur - Schools/Offices Closed

**OCTOBER 2018 (S 22 / T 22 Days)**  
8 Columbus Day -Schools/Offices Closed  
17 Interim Reports Distributed

**NOVEMBER 2018 (S 16 / T 17 Days)**  
6 Staff In-Service/School Closed for Students  
8, 9 NJEA Convention -Schools/Offices Closed  
12 Veterans Day -Schools/Offices Closed  
16 Last Day of 1st Marking Period  
21 Early Dismissal  
22, 23 Thanksgiving Recess-Schools/Offices Closed  
28 Report Card Mailing (7-12)  
28 Report Card Distribution (PK-6)

**DECEMBER 2018 (S 15 / T 15 Days)**  
4, 5, 6 Early Dismissal Students (Conferences)  
21 Early Dismissal  
24-31 Winter Recess-Schools/Offices Closed

**JANUARY 2019 (S 21 / T 21 Days)**  
1 Winter Recess-Schools/Offices Closed  
2 Schools/Offices Reopen  
10 Interim Report Mailings  
21 Dr. Martin L. King Day-Schools/Offices Closed

**FEBRUARY 2019 (S 18 / T 19 Days)**  
4 Last Day of 2nd Marking Period  
11 Report Card Mailing (7-12)  
11 Report Card Distribution (PK-6)  
13, 14 Early Dismissal Students - Conferences (PK-12)  
15 Staff In-Service-Closed for Students  
18 Presidents Day -Schools/Offices CLOSED

**MARCH 2019 (S 21 / T 21 Days)**  
13 Interim Report Mailings

**APRIL 2019 (S 16 / T 16 Days)**  
10 Last Day of 3rd Marking Period  
17 Report Cards Mailing (7-12)  
17 Report Cards Distributed (PK-6)  
18 Early Dismissal  
19-26 Spring Recess- Schools/Offices Closed\*

**MAY 2019 (S 22 / T 22 Days)**  
20 Interim Report Mailings  
27 Memorial Day-Schools/Offices Closed

**JUNE 2019 (S 13 / T 14 Days)**  
17 Early Dismissal Students  
18 Early Dismissal Students  
19 Last Day for Students & Early Dismissal PK-12  
19 Report Card Distribution (PK-6)  
20 Staff In-Service - Closed for Students  
TBD WTHS & WTHS Reports Cards Mailed

**JULY 2018**  
4, 5 Independence Day Holiday - Offices Closed

**AUGUST 2018**  
**SEPTEMBER 2018 (S 16 / T 18 Days)**  
3 Labor Day-Schools/Offices Closed  
4, 5 Staff In-Service-Closed for Students  
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19 Yom Kippur - Schools/Offices Closed

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**APRIL 2019 (S 16 / T 16 Days)**  
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17 Report Cards Distributed (PK-6)  
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27 Memorial Day-Schools/Offices Closed

**JUNE 2019 (S 13 / T 14 Days)**  
17 Early Dismissal Students  
18 Early Dismissal Students  
19 Last Day for Students & Early Dismissal PK-12  
19 Report Card Distribution (PK-6)  
20 Staff In-Service - Closed for Students  
TBD WTHS & WTHS Reports Cards Mailed

BOE Approved: February 28, 2018

Revisions Approved: June 27, 2018

The school calendar will reflect 180 days for students and 185 for staff.

# PARENT ASSURANCE OF THE BEHAVIORAL CODE

This certificate assures the Winslow Township High School Administration that I have read, understood, and discussed with my child the school's expectations for student behavior while in school, at the bus stop, on the bus and at school functions as outlined in the Student/Parent Handbook. It is understood that student behavior should support student learning and maintain a peaceful and congenial atmosphere in the school.

I also understand that misbehavior, disruption to the school day or harm to others will result in consequences as outlined. The consequences will be in line with the misdeed to encourage more responsible conduct and behavior by the student in the future.

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Name (Please Print)

\_\_\_\_\_  
Grade

\_\_\_\_\_  
HR

**NOTE: A DUPLICATE OF THIS FORM WILL BE DISTRIBUTED DURING HOMEROOM – PARENT AND STUDENT SIGNATURES ARE REQUIRED. IT MUST BE RETURNED TO YOUR HOMEROOM TEACHER.**

